

Important Instructions for Universities, Colleges and Institutions

1. Only **E-forms** duly downloaded by valid users, filled and validated (check passed) can be uploaded on server.
2. Please ensure **E-forms** can be opened only in **Adobe Reader version 10.0 or higher**. If not available on your PC, please download Adobe Reader version 10.0 and install on your PC.
3. Any file in word format or simple PDF format cannot be uploaded on server.
4. **Word files converted into PDF will not be accepted at server end**. Only **E-forms** downloaded using the valid User credentials for a valid University/ College/ Institute should be filled and uploaded on the server.
5. **After registering successfully on AISHE portal, please remember your password**. If your User-Id is not approved please contact your higher authority.

At Home page under the link "Know Your Approving Authority", the contact details of them are available.